

Regulations for Undergraduate Internship Students of
Nara Institute of Science and Technology

November 27, 2014
Regulations No. 2

Article 1 (Purpose)

These Regulations stipulate the necessary matters regarding Undergraduate Internship Students at the Nara Institute of Science and Technology (hereinafter “NAIST”) on the basis of Article 69.2.2 of the Regulations of Nara Institute of Science and Technology (Regulations No. 1, 2004; hereinafter “NAIST Regulations”).

Article 2 (Consultations with other institutions)

Consultations between NAIST and other universities (including foreign universities) or technical colleges (hereinafter “Other Institutions”), as stipulated in Article 69.2.2 of the NAIST regulations, shall be held by the dean of the graduate school following deliberation on the academic supervision plan and other related items by the Faculty Council. However, consultations with the Other Institution concerned may be omitted in the case that a university is located abroad and an unavoidable reason exists.

Article 3 (Application procedures)

Those applying for Undergraduate Internship Student status at NAIST must submit the following documents via the Other Institution.

- (1) Application form for Undergraduate Internship Students (Form No. 1)
- (2) Other documents required by the graduate school

Article 4 (Permission of Acceptance)

When the Other Institution requests the dean of the graduate school to accept Undergraduate Internship Students, he or she shall consider the results of the deliberations described in Article 2 in order to determine whether to approve the request.

Article 5 (Timing of admission)

Undergraduate Internship Students are admitted at the beginning of the month. However, this can be adjusted if there are exceptional circumstances.

Article 6 (Period of acceptance)

Students from Other Institutions can be enrolled under these regulations for a

minimum of one month and up to a year.

Article 7 (Report on the progress of enrollment)

When a Undergraduate Internship Student finishes his or her enrollment, the dean of the graduate school shall deliver a report on the results of the enrollment (Form No. 2) based on reports by the Undergraduate Internship Student's research supervisor.

Article 8 (Student ID card)

Undergraduate Internship Student shall be given a designated student card and shall carry it with them at all times.

Article 9 (Tuition fee)

1. The admission test and enrollment fees are not required for Undergraduate Internship Students.
2. Monthly tuition of 29,700 yen shall be paid by the Undergraduate Internship Student. However, the tuition shall not be required if a tuition waiver has been agreed upon in the framework of an agreement with the Other Institution.
3. Notwithstanding the provision in the section above, tuition may be exempted if the dean finds it particularly necessary.
4. If the Undergraduate Internship Student enrolls for greater than six months, the tuition as prescribed in section 2 shall be paid in two separate installments, the first six months and the remaining period, and shall be paid in full during the first month of each period. If the enrollment is less than six months, the corresponding amount of tuition shall be paid during the first month of enrollment.
5. Once paid, tuition is not refundable.

Article 10 (Revoking acceptance)

If the Undergraduate Internship Student falls under any of the following items, the Dean of the graduate school may revoke acceptance in consultation with the Other Institution concerned.

- (1) He or she is not likely to complete the academic supervision plan.
- (2) He or she has violated the rules and regulations of NAIST, or it has been confirmed that he or she has committed an act that is unfit for a student.
- (3) It has been confirmed that he or she has committed an act that is generally in conflict with the purpose of acceptance.

Article 11 (Application of NAIST Regulations, etc.)

In principle, NAIST Regulations and other rules and regulations regarding

students shall apply to Undergraduate Internship Students.

Article 12 (Miscellaneous provision)

In addition to these Regulations, the handling of Undergraduate Internship Students shall be determined in consultation with the Other Institution concerned.

Supplementary provision

These Regulations shall come into effect on December 1, 2014 and be applicable to those admitted in the 2015 academic year or later (including applicants).

Supplementary provision

These Regulations shall come into effect on April 1, 2015.

Supplementary provision

These Regulations shall come into effect on April 1, 2018.

Supplementary provision

These Regulations shall come into effect on May 1, 2019.