

Regulations for Non-Degree Students of
Nara Institute of Science and Technology

April 1, 2004
Regulations No. 26

Article 1 (Purpose)

The purpose of these Regulations is to stipulate matters relating to non-degree students ("Non-Degree Students") of the Nara Institute of Science and Technology ("NAIST") pursuant to the provision of Article 68-2 of the Regulations of the Nara Institute of Science and Technology (Regulations No. 1, 2004) ("NAIST Regulations").

Article 2 (Admission)

Individuals who wish to study at NAIST as a Non-Degree Student may be admitted to NAIST by the Dean of the graduate school, subject to screening by the Faculty Council.

Article 3 (Eligibility)

Admission to NAIST as a Non-Degree Student is granted to individuals who have graduated from university or who have been recognized by the graduate school as having academic ability equivalent to or greater than that of a university graduate.

Article 4 (Application procedures)

1. Individuals who wish to be admitted to NAIST as a Non-Degree Student shall submit the

following documents and pay the entrance examination fee:

- (1) Application Form for Admission to NAIST as Non-Degree Student (prescribed form)
- (2) Certificate of graduation and certificate of academic record issued by the last school attended
- (3) Two photographs

2. The screening fee for taking courses of collaboration programs with other universities' graduate schools, foreign graduate schools, private corporations, and research institutes ("Collaborative Educational Programs") or of programs organized by NAIST as special programs that issue certificates ("Completion Certificate Programs"), pursuant to Article 73-1 of the NAIST Regulations, shall be exempted, regardless of the foregoing subsection, provided that president approves the exemption appropriate.

3.If a foreign national applies for admission to NAIST as a Non-Degree Student, the applicant shall submit his or her copy of “resident card” (Both sides) in addition to the documents specified in the subsection 1 of this Article, provided, however, that the copy of “resident card” (Both sides) may be submitted after admission to NAIST if he or she has not yet been granted resident status in Japan at the time of application.

Article 5 (Timing of admission)

Non-Degree Students shall be admitted to NAIST at the beginning of each semester.

Article 6 (Period of enrollment)

The period for Non-Degree Students to study at NAIST shall be up to one year, provided, however, that the said period may be extended by the Dean of the graduate school for up to one additional year, subject to deliberation by the Faculty Council, if the Non-Degree Student applies for extension thereof.

Article 7 (Subjects)

In principle, the subjects that Non-Degree Students are allowed to study at NAIST for credits shall be limited to those offered by means of lecture.

Article 8 (Issuance of certificate of credits earned)

NAIST shall issue a certificate of credits earned for the relevant subjects as needed.

Article 9 (Tuition and other fees)

1. Non-Degree Students shall pay the screening, admission and tuition fees (“Tuition and Other Fees”) in the following amounts.

Screening fee: 9,800 yen

Admission fee: 28,200 yen

Tuition fee: 14,800 yen per credit

2. Screening fee shall be paid by prescribed due date.

3. The tuition fee shall be paid in April for the spring semester and in October for the autumn semester.

4. The Admission fee and tuition fee for taking courses of Collaborative Educational Programs or Completion Certificate Programs shall be exempted, regardless of the foregoing subsection 2, provided that President approves the exemption appropriate.

5. Tuition and Other Fees, once paid, shall not be refunded.

Article 10 (Withdrawal)

A Non-Degree Student who wishes to withdraw from NAIST must obtain the permission of the Dean of the Graduate School.

Article 11 (Application of NAIST Regulations, etc.)

NAIST Regulations and other rules governing students of NAIST shall also apply to Non-Degree Students.

Article 12 (Miscellaneous provision)

Other matters relating to Non-Degree Students shall be provided for separately.

Supplementary provision

These Regulations shall come into effect on April 1, 2004.

Supplementary provision

These Regulations shall come into effect on April 1, 2005.

Supplementary provision

These Regulations shall come into effect on January 1, 2011.

Supplementary provision

These Regulations shall come into effect on February 1, 2014.

Supplementary provision

These Regulations shall come into effect on April 1, 2015.

Supplementary provision

These Regulations shall come into effect on November 26, 2015.

Supplementary provision

These Regulations shall come into effect on April 1, 2016.

Supplementary provision

These Regulations shall come into effect on April 1, 2018.